**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL**

**JOB DESCRIPTION**

**Post Title: Teachers other than Headteachers**

**Responsible to: Headteacher**

**Responsible for: The provision of the professional duties of a teacher as**

**circumstances require.**

You are employed by Rhondda Cynon Taf at Penyrenglyn Primary School as a school teacher on Teachers’ Terms and Conditions as specified in the School Teachers Terms and Conditions (Wales) document (2022).

Newly qualified teachers who began their induction prior to 1 September 2017 will continue their induction using the practising teacher standards. Following the successful completion of their induction period, they will adopt the new professional standards for teaching and leadership. As from September 2018, Teachers have been using the new Professional Standards which describe the skills, knowledge and behaviours that characterise excellent practice and support professional growth. Please see the Professional Standards for Teaching and Leadership on the website [www.learning.gov.wales](http://www.learning.gov.wales)

In summary, teachers shall aim to…

* **Exhibit high professional standards in their practice**
* **Demonstrate effective pedagogy**
* **Work in collaboration with all partners**
* **Demonstrate a commitment to professional learning**
* **Value and support innovation**
* **Make a positive contribution to supporting leadership roles**

**Main Responsibilities**

The statutory requirements for teachers’ pay and conditions for maintained schools in Wales are set out in the School Teachers Pay and Conditions (Wales) Document (2022) and the school and RCT will abide by these. Please see the document on the Welsh Government website:

<https://www.gov.wales/sites/default/files/publications/2022-11/school-teachers-pay-and-conditions-wales-2022.pdf>

***TEACHING DUTIES***

* To teach pupils with regards to the school’s curriculum and policies
* To plan and prepare lessons
* To complete attendance registers
* To teach pupils according to their educational needs, including the setting and marking of work.
* To assess, record and report on the development, progress and attainment of pupils.
* To promote the general progress and well-being of individual pupils or class or group of pupils.
* To provide guidance and advice to pupils on educational and social matters.
* To make records and reports on the personal and social needs of pupils.
* To communicate and consult with parents
* To communicate and co-operate with persons or bodies outside the school
* To participate in meetings arranged for any of the purposes described above.
* To maintain good order and discipline among the pupils and safeguard their health and safety.
* To provide or contribute to oral and written assessments, reports and references.
* To review methods of teaching and curriculum planning.
* To assist with the preparation and development of AOLEs, teaching materials, and methods.
* To manage or supervise persons providing support for pupils in their care.
* To attend assemblies when required
* To participate in meetings at the school relating to the curriculum, administration and organisation of the school

Based on the school’s needs, all teachers (including the Headteacher) at Penyrenglyn Community Primary School work collaboratively with each other during meetings or release time to assist with the administration, organisation and development of an agreed Area of Learning and Experience.

**COVER**

51.7. Teachers should be required to provide cover in accordance with paragraph 49.7 only rarely, and only in circumstances that are not foreseeable (this does not apply to teachers who are employed wholly or mainly for the purpose of providing such cover).

Signed ……………………………………… Date…………………………….