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| --- | --- |
|  | **Ysgol Friars**  **Lôn y Bryn**  **Bangor, Gwynedd**  **LL57 2LN**  Phone: 01248 364905  Fax: 01248 352235  pennaeth@friars.gwynedd.sch.uk |

**Application for the Post of:**

**Manylion Personol / Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  | Telephone Home: |  |
| Address: |  | Telephone Mobile: |  |
|  |  | Email address: |  |
| Postcode: |  | National Insurance No: |  |
|  |  | Reg. No if registered under Disabled Persons Employment Act |  |

**Education and Training**

Secondary Education

Qualifications gained (Give subjects, grades, dates) ‘A’ Levels, GCSE (or equivalent)

|  |  |  |  |
| --- | --- | --- | --- |
| Name of School/College | Subject | Year attained | Grade |
|  |  |  |  |
| Name of School/College | Subject | Year attained | Grade |
|  |  |  |  |

University, College etc. (other than initial teacher training)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name of Institution(s) | Date from (MM/YYYY) | Date to (MM/YYYY) | Full or Part time |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
|  | Degree/Diploma Title/Course Title | Subjects | Hons or Pass Grade or any other qualification | Date of award (MM/YYYY) |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**In-Service Training and Development**

Please give details of relevant courses and training undertaken in the last five years.

|  |  |  |  |
| --- | --- | --- | --- |
| Dates and Duration | Title of Course/Training inc. Home Study & Distance Learning | Name of Provider e.g. LEA, College etc. | Qualification obtained (if any) |
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|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |

**Knowledge of Welsh**

Written:

Spoken:

**Employment History**

The employment history must include all employments in chronological order

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer Name: |  | | Job Role: |  | | |
| Please include a brief description of your duties in this position: |  | | | | | |
| Start Date: |  | End Date: |  | | Full or Part time (Please give fractions, e.g. 0.5 for part time) |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer Name: |  | | Job Role: |  | | |
| Please include a brief description of your duties in this position: |  | | | | | |
| Start Date: |  | End Date: |  | | Full or Part time (Please give fractions, e.g. 0.5 for part time) |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer Name: |  | | Job Role: |  | | |
| Please include a brief description of your duties in this position: |  | | | | | |
| Start Date: |  | End Date: |  | | Full or Part time (Please give fractions, e.g. 0.5 for part time) |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Employer Name: |  | | Job Role: |  | | |
| Please include a brief description of your duties in this position: |  | | | | | |
| Start Date: |  | End Date: |  | | Full or Part time (Please give fractions, e.g. 0.5 for part time) |  |

**Disclosure of Relationship**

|  |  |  |
| --- | --- | --- |
| Are you related to any member of the School Governing Body? | | Yes / No |
| If Yes, please provide details: |  | |
| Have you ever been dismissed from employment? | | Yes / No |
| If Yes, please provide details: |  | |
| Have you been subject to any disciplinary action in the last three years? | | Yes / No |
| If Yes, please provide details: |  | |
| Are there any restrictions to you living and working in the UK which might affect your right to work? e.g. needing a work permit /visa? | | Yes / No |
| If Yes, please provide details: |  | |

**Disclosure of Sickness Record**

|  |  |
| --- | --- |
| Please give the number and duration of any sickness absences over the past three years. If none, please state so. |  |
|  |  |

**Application Statement**

In this section you are asked to outline how your knowledge, skills and experiences meet the competences required for this post (where set out in the candidate specification), outlining your relevant knowledge, skills and experience for this post.

You may include 1 additional sheet of A4 if required.

|  |
| --- |
|  |

**References**

Please provide names and contact details for two referees who have agreed to give a reference on your behalf. One of which should have responsibility for you in your current/most recent position.

|  |  |  |  |
| --- | --- | --- | --- |
| **Referee 1** |  | **Referee 2** |  |
| Name |  | Name |  |
| Post Held |  | Post Held |  |
| Address |  | Address |  |
| Telephone Number |  | Telephone Number |  |
| E-mail Address |  | E-mail Address |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Candidate: |  | Date |  |

**Notes For Guidance:**

1. Candidates are reminded that canvassing of the governing body or employees of Ysgol Friars

will disqualify the application.

2. The receipt of this application will not be acknowledged. Normally, unless the applicant is

invited for interview within six weeks of the closing date it should be assumed that the

application is unsuccessful.

3. Applicants whose qualifications have been obtained outside England and Wales should

attach a copy of their letter of recognition for the Department of Education and Skills.

4. All closing dates must be strictly adhered to. Any applications made after the closing date for

the given post will not be accepted.

5. False or misleading information will disqualify an application, or if appointed, render an

applicant liable to dismissal without notice.