

Internal/External Post: Communication Support Worker X2
Do not include a CV. Please complete all parts of the application form and return it to
jobs@cymoedd.ac.uk

Company	Coleg Y Cymoedd	Advert Live Date	10/01/2022
Job Role	Communication Support Worker X2	Hours/Duration	32 hours per week Term-time-only Fixed term until 30 June 2022
Salary	Scale 4 £22,245 - £23,901 Pro Rata	Location	Nantgarw Campus (But will be required to work at our Aberdare, Rhondda, Ystrad Mynach campus)
Closing Date/Time	24/01/2021 12:00pm midday (Applications received after 12:00pm midday will not be considered)	Interview Date	Tbc 2022

If you are self-motivated, enjoy helping others and have experience of providing assistance to learners who are Deaf, have a hearing impairment or communication difficulty, then you have what it takes to become a Communication Support Worker at Coleg y Cymoedd. This is a great opportunity to work for a well-established company that values your contribution, supports your personal development and challenges you to do your absolute best for our learners.

THE POSITION

We have an exciting opportunity for a Communication Support Worker (x2) to join our professional and enthusiastic Additional Learning Provision (ALP) team. Based at our Nantgarw Campus, the successful candidate will join us 32 hours per week, term-time only, until 30 June 2022 and will receive a number of benefits and a competitive salary. The ideal candidate will hold a Level 3 Certificate in Communication Support for Deaf Learners or Level 3 Certificate in BSL. You will have excellent interpersonal and communication skills and embrace a person-centred approach to work effectively with learners.

THE COMPANY

It is a very exciting time for Coleg y Cymoedd – outcomes for learners have improved significantly, with examples of sector leading practice in some schools, and both academic and vocational programmes achieving outcomes in line with national comparators. We have made a significant investment in the estate, which includes two new campuses at Aberdare and Nantgarw, and a number of industry specific centres of excellence supported by a range of high-profile employers.

The college's success would not be possible without the dedication and commitment of our employees and the Additional Learning Support team work hard to ensure that Coleg y Cymoedd is an inclusive and welcoming teaching and learning environment.

KEY RESPONSIBILITIES

- **To work as part of the ALP Team with learners to facilitate communication and access to teaching and learning using BSL and a range of communication modes and strategies, as appropriate.**
- **To work flexibly to provide in-class, small group or individual support.**
- **Plan, deliver and where required assess support appropriate to the learners' vocational experiences, skills and knowledge.**
- **To facilitate communication between learner, staff and peers and to develop and promote the social integration of learners.**
- **Liaise with the Course Tutor to enable the individual support needs of a learner to be identified and to advise teaching and other staff on appropriate communication strategies.**

KEY REQUIREMENTS

- **Hold a Level 3 Certificate in Communication Support for Deaf Learners or Level 3 Certificate in BSL.**
- **Demonstrate competence at Level 3 of the UK Occupational Language Standards (CILT, 2010).**
- **Experience of working with young people and/or adults with varying levels of deafness.**
- **Experience of working with young people and/or adults with communication difficulties.**

WHAT WE OFFER

The college offers a range of wellbeing and work-life balance benefits to recognise and reward the essential contribution our staff make to our success and growth. To name but a few, you will have access to:

- **Final salary pension schemes**
- **Free on-site parking on all our campuses**
- **Discounted leisure membership**
- **Employee Assistance Programme (EAP)**
- **Generous annual leave entitlement**
- **Family friendly policies**
- **Access to free Wi-Fi and Microsoft Office 365**
- **Staff recognition awards**
- **Opportunities for development**

WHY YOU SHOULD APPLY

- Competitive salary
- Industry specific centres of excellence
- Award winning college and team
- Very competitive benefits package
- Excellent opportunities for growth and development

RECRUITMENT SCHEDULE

The closing date for applications is **Monday 24th January 2022 at 12:00PM midday** (shortlisted candidates to be advised on Friday 4th February 2022). **If you do not hear from the college by Friday 4th February 2022, you should assume that your application has been unsuccessful on this occasion.**

The interview will take place on: TBC

If you are shortlisted and would like the interview to be conducted in Welsh, please contact jobs@cymoedd.ac.uk

Please note: The college would normally obtain references before applicants are invited to interview.

HOW TO APPLY

Please complete all parts of the application form and return it to jobs@cymoedd.ac.uk

Please ensure you use the **Job Description** and **Person Specification** to explain how your skills, experience and attributes make you suitable for the post. A full employment history is required, including details of any gaps in employment. **Please do not include a CV.**

If you wish to the post the application instead, please send to:

**The Human Resources Department,
Coleg y Cymoedd,
Rhondda Campus,
Llwynypia,
Tonypany,
RCT,
CF40 2TQ**

For an informal discussion about this post please contact **Dorian Adkins, Head of Additional Learning Provision.** dorian.adkins@cymoedd.ac.uk



We are willing to consider a job share for this role.

For more information on the college take a look at our [Website](#), [Facebook](#), [Twitter](#), [Instagram](#) and [LinkedIn](#).

RIGHT TO WORK IN THE UK

Section 8 of the Asylum and Immigration Act 2008 makes it a criminal offence for an employer to take on a new employee whose immigration status prevents the employee from taking up employment. If you are invited to attend an interview you will be asked to produce original and up to date documentary evidence of your right to work in the UK.

DATA PROTECTION

Any data about you will be held securely, with access restricted to those involved in dealing with your application in the selection process. By signing and submitting your application form you are giving consent to the processing of your data.

CRIMINAL CONVICTIONS

All education establishments in the UK are exempt from the Rehabilitation of Offenders Act 1974. In practice this means that all applicants must inform the college of any spent and unspent convictions on their application form and when completing a Disclosure and Barring form. Failure to provide this information may result in dismissal. A list 99 check is also obtained on anyone who will be working with or coming into contact with learners and must be received by the college before employment can commence.

EQUALITY AND DIVERSITY

We recognise the benefits of a diverse workforce – we consider ourselves to be an employer of choice and are committed to eradicating discrimination in the workplace.

SPECIAL REQUIREMENTS

If you require any reasonable adjustments to enable you to either apply for this post or to participate in the interview process, please contact jobs@cymoedd.ac.uk

